

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
December 27, 2012

Present were: Managers Dale M. Nelson, Gene Tiedemann, LeRoy Ose, Albert Mandt, and Lee Coe. Absent: Orville Knott, Les Torgerson and Legal Counsel Delray Sparby. Staff Present: Myron Jesme and Tammy Audette.

The Board reviewed the agenda. A motion was made by Mandt, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Coe, seconded by Mandt, to dispense reading of the December 13, 2012 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report dated December 26, 2012. Motion by Ose, seconded by Tiedemann, and passed by unanimous vote that the Board approve the Financial Report dated December 26, 2012. Motion carried.

Staff member Arlene Novak reviewed the 2012 General Fund Budget as of December 26, 2012. Novak stated that there will be one more payroll and any outstanding bills prior to year end to pay. It was the consensus of the Board to make any recommended transfers to the 2012 General Fund Budget at the January 10, 2013 Board meeting.

Novak reviewed the proposed Capital Project Fund Transfers as of December 26, 2012. After discussion by the Board, motion by Coe, seconded by Ose, to approve the Capital Project Fund Transfers as of December 26, 2012, as proposed. Motion carried.

The Board reviewed correspondence from Kathy Rasch, Clearwater SWCD, regarding the Brian Johnson Bagley Lake Water Quality Protection Project. The Board of Managers approved cost share funding from the District's Erosion Control Funds at the February 23, 2012 Board meeting. Rasch stated that the project is not yet complete and wished to be reimbursed in 2013, with the funds being used from their 2012 allocation. It was the consensus of the Board, to allow the Clearwater SWCD to use their 2012 allocation, to be paid in 2013, for construction of the Brian Johnson Bagley Lake Water Quality Protection Project.

The Board reviewed the proposed MnBWSR 2013 Calculated Values for Wetland Bank Fee Determination.

The Board reviewed Pay Estimate No. 8 for R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel Stabilization Project, RLWD Project No. 60FF. Jesme indicated that as part of the specifications, a 5% retainer will be held until final approval of the project. Langan stated that based on the retainage of 5%, total payment owed for Pay Estimate #8 is \$176,231.18. Motion by Tiedemann, seconded by Ose, to approve payment in the amount of \$176,231.18 to R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel Stabilization Project, RLWD Project No. 60FF. Motion carried.

Engineer Jeff Langan, Houston Engineering, Inc. presented an Engineer's Certificate of Substantial Completion for the Grand Marais Creek Cut Channel Project, Project No. 60FF. Motion by Tiedemann, seconded by Mandt, to approve the Engineer's Certificate of Substantial Completion for the Grand Marais Creek Cut Channel Project, Project No. 60FF and set the Final Payment Hearing to R.J. Zavoral and Sons, Inc. to be held at the regularly scheduled Board meeting on January 24, 2013 at 9:30 a.m. at the District office. Motion carried.

The Board reviewed a request for a one year permit extension and amendment to Permit No. 11232, Clearwater Trail Blazers Snowmobile Club, Gully Township, Polk County. The original permit requested a small span bridge over Polk County Ditch 61, but instead they are requesting the installation of a 48" CMP. Motion by Coe, seconded by Mandt, to approve the extension and amendment for Permit No. 11232, Clearwater Trail Blazers Snowmobile Club, Gully Township, Polk County. Motion carried.

Pursuant to request of MnDOT, Beltrami County, motion by Tiedemann, seconded by Ose, to grant a one year extension on Permit No. 11228, Minnesota Department of Transportation, Beltrami County. Motion carried.

Administrators Update:

- Manager Knott and Jesme attended the RRWMB meeting on December 18, 2012.
- HDR Engineering, Inc. and District staff will be meeting with the Viewers on the Brandt Channel Petition, RLWD Project No. 175 after today's Board meeting.
- Funding for the Burnham Creek Grant Application was approved through BWSR and the District has been informed that the project is rated high on the USFWS and MnDNR grant process. A meeting with all partners for the project will be held in the near future to assure everything is moving in the right direction.
- A signed rental lease agreement was received for Paul Hoff which includes two CRP contracts that expired in October 2012. This agreement runs through December 31, 2027 with payment due on April 15th of each calendar year.
- Included in your packet is the November 2012 Water Quality Report.

At 9:30 a.m., the final payment hearing for Taggart Excavating and Septic Service concerning the construction of the Clearbrook Stormwater Retention Pond Project, RLWD Project No. 160 was called to order. Present at the hearing was Joint Powers Engineer William Westerberg and Troy Taggart, Taggart Excavating and Septic Service. President Nelson stated that the hearing had been properly advertised. Nelson asked engineer William Westerberg to give a brief outline of the completed project. Discussion regarding the final payment request was had and the opportunity for public comment was given. There was no one in attendance objecting to the final payment. Motion by Tiedemann, seconded by Ose, to approve the final payment in the amount of \$2,435.70 to Taggart Excavating and Septic Service for the construction of the Clearbrook Stormwater Retention Pond Project, RLWD Project No. 160. Motion carried. The hearing was videotaped and is on file at the RLWD office.

The Board reviewed the permits for approval. Motion by Mandt, seconded by Ose, to approve the following permits with conditions stated on the permit: No. 12179, Minnesota Department of Transportation, Badger Township, Polk County; and No. 12180, Wayne Sorenson, Fisher Township, Polk County. Motion carried.

Engineer Jeff Langan, Houston Engineering, Inc. updated the Board on final construction activities for the Grand Marais Creek Cut Channel, RLWD Project No. 60FF. Langan stated that with completion of the approved additional construction, the project is still under budget due to the low bid results.

Langan discussed the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Langan stated that he is anticipating advertising for construction in April with a May bid opening. Construction would take approximately 1 to 1 ½ years. Permits should be forthcoming, with further discussion on a possible archeological review.

Discussion was held on the District implementing a permit procedure for tiling. Administrator Jesme discussed tiling information that had been discussed at the December RRWMB meeting.

Motion by Coe, seconded by Ose, to adjourn the meeting.



Orville Knott, Secretary